

PROGRAM MEMORANDUM FOR AFFILIATION AGREEMENT BETWEEN

_____ (“FH AFFILIATE”) AND

_____ (“SCHOOL”)

This Program Memorandum pertains to the Affiliation Agreement (“the Agreement”) and is effective as of the _____ day of _____, 20____, between the two institutions named above. This Program Memorandum is an integral part of the Agreement and all terms used in both documents are intended to have the same meanings unless the context clearly indicates otherwise. If more than one Program is subject to the Agreement, however, the term “the Program” as used in this Program Memorandum is intended to refer only to the particular program identified in Paragraph 1 below.

1. Program. The Program to which this Program Memorandum applies: _____

2. Term of the Program.

_____Not applicable; or if the Program is limited to a specific time period, the clinical experiences under the Program will begin on _____, 20__ and end on _____, 20__.

3. Liaison (see section 1(b) of the Agreement).

(a) Name and/or title and telephone number of the employee of the School responsible for maintaining liaison with the FH Affiliate for purposes of the Program:

(b) Name and/or title and telephone number of the employee of the FH Affiliate responsible for maintaining liaison with the School for purposes of the Program: _____

4. Preceptor (see Sections 6 and 7 of the Agreement). Must the FH Affiliate assign a preceptor? _____ Yes _____ No.

5. Maximum Number of Students (see Section 1(d) of the Agreement).
Maximum number of students from the School who will be permitted to participate in the Program at the FH Affiliate during any one semester or session:

6. Clinical Coordinator (see Sections 4 and 7 of the Agreement). Name and/or title of the School's clinical coordinator: _____

7. Address of the FH Affiliate and the School (see Section 19 of the Agreement).

FH Affiliate: _____

Attention: _____

School: _____

Attention: _____

8. Miscellaneous. Any other terms and conditions appropriate for the implementation and operation of the Program and agreed to by both the School and the FH

Affiliate should be set forth below or on additional sheets and attached to this Program Memorandum.

“FH AFFILIATE” (_____)

By: _____

Title: _____

“SCHOOL” (_____)

By: _____

Title: _____