## Wisconsin Temporary Event Operator and Seller Information

Information on this form is required under sec. 73.03(38), Wis. Stats.

*Instructions on reverse side.*

### PART A: Event Information: To be completed by the operator of the temporary event

1. Name of Temporary Event
   
2. Date(s) of Temporary Event
   
3. Location of Temporary Event (e.g., Venue, City)
   
### PART B: Operator Information: To be completed by the operator of the temporary event

1. Name and Address
   
2. Daytime Telephone Number

3. Email Address

4. Wisconsin Tax Account Number
   
   If blank, check appropriate box:

   - [ ] No Taxable Sales
   - [ ] Exempt under Occasional Sales Rule
   - [ ] Exempt Nonprofit Organization
   - [ ] Other – Explain:

### PART C: Seller Information: To be completed by seller and given to event operator on or before the first day of event.

*THIS IS NOT AN APPLICATION FOR A WISCONSIN TAX ACCOUNT – SEE INSTRUCTIONS*

1. Legal Name

2. Business Name

3. Address (Street or Route)

4. City, State and Zip Code

5. Home Telephone Number

   Business Telephone Number

6. Wisconsin Tax Account Number

7. Social Security Number

8. Federal Identification Number (FEIN)

9. Check one box indicating the type of activity you intend to engage in at this event:
   - [ ] Selling Taxable Merchandise or Service
   - [ ] Display Only
   - [ ] Selling Exempt Merchandise or Service
   - [ ] Exempt under Occasional Sales Rule
   - [ ] Direct Sellers: Company Name

I declare that the information on this form is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Print Name:

Signature: ______________________________ Date: ________________

Information about temporary events, including forms, instructions and Common Questions can be found on the Department of Revenue's website at [revenue.wi.gov/html/tmevent.html](http://revenue.wi.gov/html/tmevent.html). If you have additional questions, please contact the Department of Revenue by email at [DORBusinessTax@revenue.wi.gov](mailto:DORBusinessTax@revenue.wi.gov) or telephone at (608) 266-2776. See reverse side for submission instructions.

** Do not email event reports to maintain confidentiality of seller information **

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