Attention All Students and Faculty Instructors:

A symptoms screening process was implemented effective 9/8/2020 at Froedtert Health.

Why are we using this new symptoms screening tool called Screen2Work?
- The new screening process and tool helps keep staff, students, and patients safe demonstrating Froedtert & the Medical College of Wisconsin are taking extra measures to protect them

What do I need to do?
- All students and faculty instructors are required to use the Screen2Work tool any time they will be on-site at any Froedtert Health or Medical College of Wisconsin (MCW) building/facility
- You will receive a yellow Screen2Work badge card; place it on the ID Badge you wear during your clinical experience
  - The badge card includes a list of the current COVID-19 symptoms and identifies information indicating you self-screened prior to coming on-site

How did we decide which symptoms to use on the Screen2Work program?
- The Screen2Work program uses the latest COVID-19 screening guidelines from the Centers for Disease Control and Prevention (CDC)
- The current list of symptoms are:
  - ONE of the following: diarrhea OR vomiting OR fever >100.4 OR loss of taste or smell OR shortness of breath
  - OR THREE or more of the following: chills, new cough, muscle or body aches, new sore throat, new fatigue, new congestion, runny nose

When do I complete the Screen2Work tool?
- Within 2 hours before entering a Froedtert Health or Medical College of Wisconsin (MCW) location

How do I complete the Screen2Work tool?
- Review the symptoms on your Screen2Work badge card
- Complete the Screen2Work tool via the website at http://fhdevplan.azurewebsites.net/dailyscreen using a smartphone or computer device
- Note: If answering NO to symptoms, students and faculty instructors may proceed to their clinical site

How do I access the Screen2Work tool if I don’t have a smartphone or computer device?
- Report directly to your clinical location and immediately complete the Screen2Work tool on a Froedtert or MCW device

What do I do if I have symptoms or receive a Screen2Work result indicating that I must not attend my clinical experience?
- Do not proceed to your Froedtert or MCW clinical placement if you are experiencing illness or any of the symptoms listed on the badge card or in the Screen2Work tool
  - Students and faculty instructors should immediately notify their school coordinator or school contact and call-in for their clinicals that day following normal call-in procedures
- Students or faculty instructors must remain off until they receive approval to return to their clinical placement experience
- Students or faculty instructors who are referred for testing by a provider through a virtual visit or their Primary Care Provider (PCP) must remain off until results are received and they are approved to return to their clinical placement experience
Who do I contact regarding any questions or concerns about the Screen2Work tool?

- Students or faculty instructors should contact the Employee Concerns Resolution Program at 414-777-1999 and follow the prompts to ask a question. Students and faculty instructors should share that they are non-staff when calling.

What if I work at a Froedtert Health or MCW site but am also a student at one of the sites?

- Follow staff instructions for Screen2Work

**Screen2Work Program: Directions and Website Instructions**

- Pick up a yellow badge card from a hospital screener or on-site leader
- Secure the badge card to the ID badge you wear to the clinical site
- Show the badge card to the hospital screener or on-site leader **each day** you are on-site
- When you arrive to a Froedtert or MCW site and show your badge card, it identifies you as a student or faculty instructor and indicates to the hospital screener that you self-screened and verified with the Screen2Work tool that you have no symptoms of illness

To access the Screen2Work tool:

1. Navigate to the website at [http://fhdevplan.azurewebsites.net/dailyscreen](http://fhdevplan.azurewebsites.net/dailyscreen)
2. Leave blank the Froedtert Health Learning Center Login ID (or employee ID)
3. If you are not experiencing symptoms, and choose “No Symptoms” you will not be able to select any additional symptoms

   ![Screen2Work](image)

   Every day you work you must check yourself for symptoms that may be associated with COVID-19 disease. You will enter your answers to screening symptoms using the Screen2Work site through Scout or Workplace before you begin working.

   If you have fever (higher than 100°F) or loss of taste/smell OR coughing OR shortness of breath OR difficulty breathing OR three or more of the symptoms documented on Screen2Work, please follow the procedure to call off work in your area and call your primary Care provider or F&MCW Worksite Clinics at 414-606-9999 to further discuss your symptoms.

   You may be requested to show this card at an entrance to a FH or MCW facility. By showing this card at the entrance to a Froedtert & MCW building, you are confirming that you are not sick and I have or will be entering your screening answers on the Screen2Work site.

4. If no symptoms, proceed to step 6
5. If you are experiencing symptoms, select all of the symptoms you are having
   - Use the follow-up actions listed on the website
6. Enter your name and personal or school email address. Then click Submit.

   ![Enter Contact Information](image)

   I attest that all information provided above is true and accurate to the best of my knowledge

7. Don’t forget to show your Screen2Work badge card to the hospital screener or on-site leader

FINAL 9/1/2020; Updated 10/23/2020
Effective Friday October 23, 2020, temperature checks will be implemented for everyone entering Froedtert Hospital. This extra measure is one more thing we’re doing to help protect everyone from the spread of COVID-19 and is consistent with WI Department of Health Services guidelines. Please note this may be implemented system wide so be prepared for temperature checks at other clinical placement sites within the Froedtert Health system.

1. Anyone who refuses a temperature check will not be allowed access to the building.

2. Main building entrances will be open. Please allow additional time for temperature screenings and potential closures of some entrances.

3. All staff must use the Screen2Work program/app in addition to the mandatory temperature screening. Students and faculty instructors who are employees of Froedtert Health should use the Screen2Work program app. The All Clear results on the app must be shown on arrival at the entrance. The temperature screening will be completed in addition to the app screening results.

4. Students and faculty not employed by Froedtert Health should use the Screen2Work web-based program to answer screening the COVID screening questions.

5. If you have not already done so, please be sure you have picked up a yellow badge card at the hospital entrance or from the preceptor or leader of the clinic site. Attach the yellow card to your badge clip, indicating you are completing the Screen2Work web-based app, rather than the phone app. If you do not have the Screen2Work program installed on your phone, or completed the web-based app, you will need to have a temperature check and in addition you will need to answer all COVID screening questions each time you come into the building.