Student Verification Tip Sheet

1. Student/instructor must enroll in the verification system using their school email address and click “Start”.

2. This screen should pop up.

3. Go to your email (check your junk or spam folder if you do not receive this email). Click on the “Click her to confirm your email” inside your email.

4. The link will take you to this page where you can set your password and click change.

5. Click “Create New Semester” button.
6. Click on your role.

7. Enter your information.

8. Read the confidentiality agreement and click the agree button.

9. Your school coordinator will verify that you meet the requirements to be a student/instructor within Froedtert Health. Once your school coordinator has verified you, you will receive an email from the Froedtert Learning Center with instructions to complete the required online modules.

10. If you have questions please contact the Organizational Learning Department 414-905-5393.